

**METROPOLITAN HUMAN SERVICES DISTRICT
BOARD OF DIRECTORS MEETING
August 28, 2014
MINUTES**

A meeting of the Board of Directors of Metropolitan Human Services District was held on Thursday, August 28, 2014 at the District office. The meeting was called to order at 12:08 pm.

Board members in attendance were: Dr. Petrice Sams-Abiodun, Robin Pannagl and Dr. Emily Clark. Board members not in attendance were: Polly Campbell, Dr. Joe Constans, and Charlotte Parent. A quorum was not present therefore no official business was conducted.

Staff members present were: Yolanda Webb, Dr. Charlotte Cunliffe, Dr. Katherine Smith, Meghan Ferris, Traci Brown, Kanna Page, Melanie Williams, Paulanner Mack, Donna Francis, Michael Smith, Eric Odom, Olivia Mills and Sally Hays.

Chair's Report: Dr. Sams-Abiodun advised that she is standing in for the Chair (Ms. Campbell) and Vice-Chair (Dr. Constans)at the meeting as they were unable to attend.

Executive Director's Report: Ms. Webb reported on her work over the last several months. She mentioned that the Human Service Districts and DHH/OBH are working together on a contract meant to govern the relationship between the Districts and DHH/OBH. She also shared that MHSD participated in the City of New Orleans Expressway Encampment Initiative. Ms. Webb also reported that a Chief of Staff has been hired and will start September 22, 2014.

Melanie Williams, MHSD's Director of Human Resources, provided an update of the department's past, current and future activities.

CFO's Report: Dr. Cunliffe presented a report on recent activities related to fiscal matters including information related to the two phases of MHSD's fiscal spin-off from DHH, an update regarding the close of fiscal year 2014, and the status of fiscal year 2015.

Parish Reports: Ms. Pannagl shared that she and Ms. Webb recently attended the Plaquemines Parish Children and Family stakeholders meeting.

Other Business: Monitoring reports for June, July and August were shared with the Board. In accordance with the Board's monitoring calendar, reports related to the treatment of consumers, treatment of staff, financial conditions and activities, emergency succession, asset protection, and the ends focus of grants and contracts were shared with Board members. Ms. Webb recommended changing the emergency succession policy, substituting the Chief of Staff for the Medical Director in the policy.

Invitation for Public Comment: Two members of the public were present, Brad Ott and Sarabeth Flinn. Both shared information about Ms. Flinn's recent challenges with obtaining consistent housing services and requested assistance from MHSD.

Adjournment: The meeting was adjourned at 1:02 pm.